

F. No. A-33022/10/2019-Trg.
भारत सरकार/Government of India
सांख्यिकी एवं कार्यक्रम कार्यान्वयन मंत्रालय
Ministry of Statistics & Programme Implementation
प्रशिक्षण ईकाई/Training Unit

पुष्प भवन, मदनगीर रोड, नई दिल्ली
Pushpa Bhawan, Madangir Road, New Delhi
दिनांक/dated: 13th May, 2020

**VACANCY CIRCULAR FOR THE POST OF YOUNG PROFESSIONAL (YPs), JUNIOR
CONSULTANT/SENIOR CONSULTANT/CHIEF CONSULTANT**

The Ministry of Statistics & Programme Implementation (MoSPI) invites applications from willing and eligible candidates for 30 positions of Young Professionals (YPs) and 20 positions of Consultants in different categories. Terms and Conditions of engagement and other relevant information is given in annexed advertisement. The number of Young Professionals and Consultants are indicative and can vary.

- Interested and eligible candidates are requested to apply for the positions of YPs and Consultants by submitting online applications at the link <http://training.mospi.gov.in>. **Last date for submission of the application is 15th June, 2020 (Monday) till 06:00 PM only.**
- Candidates would be required to furnish original documents for verification before the selection process/interview. In absence of original documents and if any of the information furnished in application is found to be false at any stage candidature would be cancelled.
- The Ministry reserves right to reject any application without assigning any reason for it and also revise the number of vacancies and Terms and Conditions of engagement of YPs and Consultants.



(ज्ञानेन्द्र सिंह/Gyanendra Singh)

उप निदेशक (प्रशिक्षण)/Deputy Director (Training)

Tele: 011-26054919

E-mail: training-mospi@nic.in

To

DIID for uploading on Ministry's website

Copy for information to:

- PPS to CSI-cum-Secretary (S&PI) for kind information of CSI-cum-Secretary (S&PI)
- PPS to DG (Coordination & Administration)/DG(Statistics)/DG(NSS)
- PPS to ADG (Trg.).
- PPS to ADG of the Divisions where YPs and Consultant will be deployed
- NIC, MoSPI

F. No. A-33022/10/2019-Trg.
भारत सरकार/Government of India
सांख्यिकी एवं कार्यक्रम कार्यान्वयन मंत्रालय
Ministry of Statistics & Programme Implementation
प्रशिक्षण ईकाई/Training Unit

विज्ञापन/ADVERTISEMENT

Ministry of Statistics & Programme Implementation (MoSPI) is looking for engaging a pool of 30 talented Young Professionals (YPs) from disciplines of Statistics, Economics, Mathematics, Management, Social Work and/or Sociology, Computer Science etc., from prestigious academic and professional institutes across the country, who have passion to perform statistical activities, statistical functions and data analytics along with knowledge in Information and Communication Technology (ICT) applications.

2. The Ministry is also looking for hiring 20 consultants having academic or professional degree and/or working experience in the particular subject. The consultants are to be hired for a specific job/project in the functional areas such as Big Data Analytics, Data Warehousing, Environmental Statistics, Sustainable Development Goals (SDGs), National Accounts, Survey Methodology, Demography, corporate accounts, forecasting models, data sharing protocols and legal issues, developing de-duplication algorithms, web scraping etc. The number of Young Professionals and Consultants are indicative and can vary.

3. Position wise number of vacancies & place of posting, essential & desirable qualifications and brief job description for each position of YPs and Consultants are as under:

3.1 Young Professional (IT)

| | |
|--|---|
| Number of Positions & Place of Posting | 04 MoSPI Offices in Delhi |
| Essential Qualification | B. Tech. / MCA / Master in Computer Science |
| Desirable Qualification | Knowledge of GIS based programming, Big Data, AI, Machine Learning and Block Chain, SQL server, Dot Net and similar contemporary technologies required for development of interactive web-portals. |
| Brief Job Description | (i)Coordination for on-boarding on National Integrated Information Platform (NIIP). To facilitate leveraging of the NIIP functionality by stake holders. Follow up for Meta data, SDMX and compendium of registers. To work for enrichment of National Data warehouse by linking available data. Assessment of training needs and handholding for various stakeholders of NIIP. Development of suitable training plan. Execution of suitable training plan through NSSTA. (ii)Prepare Procedures/ Techniques, Methodologies and ecosystem for innovation. Prepare Estimation Procedures and implementation strategy for innovation pertaining to statistics. Prepare a plan and feasibility of using Big data/ Social media data. (iii) To develop online tools for validation, analysis, compilation of CPI data for inclusion in CPI web portal; Checking and codification of item specifications as recorded in ongoing Market Survey; Coding of items of Consumer Expenditure Survey (CES) synchronizing with Classification of Individual Consumption According to Purpose (COICOP); Integration of ICP survey with the CPI survey and related activities on web portal (iv) Any other work within the scope of engagement. |

3.2. Young Professional (Statistics)

| | |
|--|---|
| Number of Positions & Place of Posting | 15 13 Positions in MoSPI Offices in Delhi 02 Positions in MoSPI Offices in Kolkata |
| Essential Qualification | Post Graduate degree in Statistics / Applied Statistics / Mathematics / Economics / Operations Research, Post Graduate degree in Commerce/ Computer Science/IT |
| Desirable Qualification | Good working knowledge of all the software of MS Office, Statistical Software viz. STATA, SPSS, R, SAS and mapping software like ArcGIS, Proficiency in using ICT tools |
| Brief Job Description Areas | <p>Statistical Functions/Activities</p> <p>(i) To expand the range of publications by taking up additional adhoc statistical publications and fulfilling forthcoming huge demands of publications anticipated in connection with monitoring of SDGs and related targets and enhance coverage, improve presentation and enrich the analytical portion of the statistical publications for the benefit of its users.</p> <p>(ii) Compilation of base year average prices (quotation wise for urban areas and village wise for rural areas) based on comparable specification; Establishing concordance between the existing codes of the items and new codes for establishing comparability; Comparison of current inflation rates with the rates based on revised series; Generation of required tables (state x sector) of CES unit level data; Derivation of state/UT weighing diagrams separately for rural and urban areas; Compilation of back series monthly indices using the new base</p> <p>(iii) Analysis of State IIP and coordinate with states for rectification, release of indices, collection of the released data and placing the same in MoSPI website</p> <p>(iv) Coordination with the line ministries to understand their requirements for changes in classification. Revision of codes on the basis of requirements collected. Mapping between Activity and Product classification. Mapping between the existing series and the revised series to be brought out.</p> <p>Statistical Operations/Administration</p> <p>(i) Statutory compliance including the Parliamentary obligations, Keeping track of all Court matters relating to NSS, any other related assignment. Survey progress analysis of the activities of the Divisions, issuing advisories, Unit Level Data analyses of the released survey results, preparing snapshots relating to the released results, attending to prior and posterior survey activities, any other related assignment. Reviewing Business Process Model of NSS activities, Monitoring structural flow of CAGSI (GSS) and generating Reports, Implementation of IT best practices in survey activities in NSS, any other related assignment. Preparing data requirements for NIIP and using them for developing further reports etc.</p> <p>(ii) Consolidation of RTC queries for preparation of the Consolidated Clarification of Field Queries related to the subject concerned. Consolidation of Action Taken Report and Agenda materials, circulars, orders for various meetings. Consolidation of Monthly and Quarterly progress reports received from various subject groups Assistance to any other Technical Co-ordination work as and when required. Managing the entire process of documentation as part of archival starting from collection of documents, its storage, related correspondence till its final dispatch to</p> |

CPD for uploading in the website. Preparation of MOSPI annual report in respect of SDRD, outcome budget etc. Dealing with files related to Parliament questions, RTI (Technical matters) of the concerned Subject Group

(iii) Preparation of Experimental Chain Based indices/ Preparation of NPISH accounts.

(iv) Analysis for timely submission of estimates from Annual Reports of Non-Departmental Enterprises.

(v) Collection of Annual Reports of Autonomous Bodies, Analysis of accounts of Autonomous Bodies and preparation of various macro-economic aggregates.

(vi) Preparation of Financial Account from MCA data in consonance with other Accounts and examination of feasibility of producing Revaluation Accounts, Other Changes in Volume Accounts & Balance Sheets, Reviewing / establishing mapping required for different accounts and generation of accounts based on MCA database.

Environmental Accounting

(i) *Waste and Urban Ecosystem Accounts:*

(a) Assess the existing data in the two publications of the Division and work out a road map for compilation of accounts prescribed under Environmental Economic Accounts;

(b) Review the international accounts / datasets available to devise formats of tables in the Indian context for inclusion of additional indicators as required by SEEA;

(c) Identify data sources, prepare concept note for consultations with the concerned agencies for deciding on the inclusion of these additional indicators in the devised formats as required by SEEA;

(d) Prepare metadata and methodological documents, as relevant, for the different indicators;

(e) Develop and implement an optimal and efficient data management plan, ensuring consistency across the two frameworks; and

(f) Develop procedures for data preparation and validation including data cleaning, standardization and analysis.

(ii) *Aquatic and Coastal Ecosystem Accounts:*

(a) Assess the existing data in the two publications of the Division and work out a road map for compilation of accounts prescribed under Environmental Economic Accounts

(b) Review the international accounts / datasets available to devise formats of tables in the Indian context for inclusion of additional indicators as required by SEEA

(c) Identify data sources, prepare concept note for consultations with the concerned agencies for deciding on the inclusion of these additional indicators in the devised formats as required by SEEA

(d) Prepare metadata and methodological documents, as relevant, for the different indicators

(e) Develop and implement an optimal and efficient data management plan, ensuring consistency across the two framework

(f) Develop procedures for data preparation and validation including data cleaning, standardization and analysis.

(iii) Any other work within the scope of engagement.

3.3 Young Professional (Admin &Project)

| | |
|--|--|
| Number of Positions & Place of Posting | <p>08 04 Positions in MoSPI Offices in Delhi 03 Positions in NSSTA, Grater Noida, Uttar Pradesh 01 Positions in MoSPI Offices in Kolkata</p> |
| Essential Qualification | <p>Master's Degree in disciplines like Statistics, Economics, Mathematics, Management, Social Work, Sociology, Marketing, Finance, Mass communication, Public Administration</p> |
| Desirable Qualification | <p>(i) Proficiency in MS Office (ii) Presentation and Project management skills, including international project funded by the World Bank/UN (iii) High analytical skill (iv) Experience of working in Government sector Working knowledge of ICT Tools (v) 3 years' experience of dealing administrative matters in Central Govt. / State Govt. / PSUs</p> |
| Brief Job Description | <p>(i) To understand the functional and technical requirement of the Division for implementation of program and preparation Cabinet notes, EFC memo, SFC memo, budget, annual report etc. conduct meetings and thereafter prepare the minutes, any other work within the scope of engagement.</p> <p>(ii) For works related to the project NPIQSI like coordinating with the different divisions of the Ministry and other agencies as regards monitoring of progress on activities against various Deliverable Linked Indicators (DLIs)/ Intermediate Level Indicators (ILIs), preparation of periodic reports/ documents / RFPs/RFBs in coordination with PMC/PMU.</p> <p>(iii) Assist in developing structure of the revamped SSS Scheme including designing scheme framework, operational guidelines, monitoring and evaluation tools etc. in consultation with various stakeholders including program divisions, line Ministries and State DES.</p> <p>(iv) Identifying best practices or justifying what the consultant would document as best practice with a sound rationale. Develop research tools and methods such as structured interviews, case studies, and participant observation on statistical works and methods. Developing techniques and templates need as per the specific context of statistical surveys and interventions. Develop partnerships/collaborations with institution involved. Series of Presentations on Best Practices by Presenting documentation to a professional/general audience. Identify and assess the effectiveness of current versus alternative methods and assess their applicability for use in Statistical System. Conducting Conferences/ Informational talks/workshops on Documentation of best practices in statistical areas. E-Publication of research results Document best practices through literature review and develop case studies to unpack key success factors. Developing case studies/story telling in statistical work for NSSTA to be incorporated as one of the teaching methods. Review journal articles and literature of strategies that improve specific outcomes of interest. Select key cases for further probing and documentation. Work with stakeholders to conduct further rapid review and documentation of select cases.</p> |

| | |
|--|--|
| | <p>(v) To carry out real time validation – off field and act as a help line/ help desk to Survey Enumerator and Survey Supervisors. They are the interface between the survey design and validation team with the field personnel. They have to also act as a trouble-shooter of field activities both statistically and technologically.</p> <p>(vi) To deal with all administrative and secretariat function of NSSTA for its smooth and efficient functioning.</p> <p>(vii) To deal with all financial function of NSSTA for its smooth and efficient functioning.</p> <p>(viii) Any other work within the scope of engagement.</p> |
|--|--|

3.4 Young Professional (Legal)

| | |
|--|---|
| Number of Positions & Place of Posting | 03 02 Positions in MoSPI Offices in Delhi 01 Position in MoSPI Offices in Kolkata |
| Essential Qualification | Integrated Law Graduates / LLB from a recognized university / institute |
| Desirable Qualification | <p>(i) At least three years' Experience of working in handling legal issues</p> <p>(ii) knowledge of drafting legal petitions/replies</p> <p>(iii) Conversant with procedure to be followed in filing cases and follow up in Central Administrative Tribunal, High Courts and Supreme Court of India</p> <p>(iv) Well versed with CCS, IPC, CRPC, CPC, RTI rules.</p> <p>(v) Preference will be given to candidates having experience in working with Government</p> |
| Brief Job Description | <p>(i) Examination of various cases and preparing summary reports indicating course of actions.</p> <p>(ii) Preparation of communications and drafting of replies on legal & other matters related to the Division.</p> <p>(iii) Scrutiny of cases and drafting of affidavit / counter replies of court cases, other legal documents as per requirements.</p> <p>(iv) Liaison with senior officers of the Government / Ministry/Central Govt. Standing Counsels and other autonomous bodies as and when required.</p> <p>(v) To assist the office in the several court cases in CAT / High Court and Supreme Court</p> <p>(vi) Any other work within the scope of engagement.</p> |

3.5 Junior Consultant (Legal)

| | |
|--|--|
| Number of Positions & Place of Posting | 03 02 Positions in MoSPI Offices in Delhi 01 Position in MoSPI Offices in Kolkata |
| Essential Qualification | <p>(i) Integrated Law Graduates / LLB from a recognized university.</p> <p>(ii) 5 years' experience in handling legal issues in public / private enterprises / government cases / IPR / MoUs / GFRs / CCS, IPC, CrPC / International legal matters</p> |

| | |
|-----------------------|---|
| Brief Job Description | <p>(i) Examination of various court cases and preparing summary reports indicating course of action. Preparation of Communications and drafting of replies on legal and other matter. Scrutiny of cases and drafting of Concept notes, RFPs, MoUs, guidelines, gazette notifications, draft affidavits, replies on Court cases, contracts and other legal document as per requirement. Any other work within the scope of engagement.</p> <p>(ii) To assist office in court cases in CAT / High Court and Supreme Court</p> <p>(iii) Any other work within the scope of engagement.</p> |
|-----------------------|---|

3.6 Junior Consultant (IT)

| | |
|--|--|
| Number of Positions & Place of Posting | 02 MoSPI Offices in Delhi |
| Essential Qualification | <p>(i) B. Tech./ MCA/ Master in Computer Science.</p> <p>(ii) Five years' experience in GIS based programming, big data, AI based solutions, machine learning, block chain methods, Data science, cloud technology/computing</p> |
| Brief Job Description | <p>(i) To work for setting up of data innovation ecosystem. Coordinates with divisions and other stakeholder for gathering requirements of innovative technological solutions for strengthening of NSS. On-boarding Start-ups/ Researchers/ Academic Institutions in Data Innovation Ecosystem of MoSPI. Organizing activities for new ideas/innovation like data-thon/ competitions. To work for industrial tie-up for idea implementations. Awareness for officers of NSS regarding innovation and technological solutions adaption</p> <p>(ii) Creation of online services and scrutiny of SDGs India Dashboard</p> <p>(iii) Any other work within the scope of engagement.</p> |

3.7 Junior Consultant (Admin., Coord. & Policy)

| | |
|--|---|
| Number of Positions & Place of Posting | 05 04 MoSPI offices in Delhi 01NSSTA, Grater Noida, Uttar Pradesh |
| Essential Qualification | <p>(i) Master's Degree in disciplines like Statistics, Economics, Mathematics, Management, Social Work, Sociology, Management, Marketing, Finance, Mass communication, Public Administration, Integrated Law Graduates</p> <p>(ii) 5 years' experience in dealing administrative matters in Central Govt. / State Govt. / PSUs. Preference may be given to retired Govt. Servant</p> <p>(iii) 5 years' experience in Government project in terms of project formulation, monitoring and presentation, preparation of reports, policies etc.</p> <p>(iv) 5 years' experience in drafting Bills, government policies and coordinating with different Ministries</p> |
| Brief Job Description | <p>(i) To deal with all administrative and secretariat function of NSSTA for its smooth and efficient functioning.</p> <p>(ii) To deal with all financial function of NSSTA for its smooth and efficient functioning.</p> |

| | |
|--|---|
| | <p>(iii) To guide ISS probationers in their project work on full time basis and other trainees as and when required.</p> <p>(iv) Liaison with senior officers of the Government, Ministry and other autonomous bodies as and when required.</p> <p>(v) Monitoring of effective budgetary analysis of Divisions/NE states, Issuance of relevant advisories regarding observance of fiscal prudence to the Divisions, Monitoring of outstanding audit para of NSS, Tracking all financial proposals submitted to IFD, preparing EFC document, any other related assignment. Attending to administrative matters including creation/conversion/continuation of posts, Tracking of generation and movement of e-files in SCD, generating pendency reports, preparation of comments on behalf of NSS to the draft Policies received from various central Ministries, any other related assignment. Tracking implementation of all decisions taken during various Standing Committee/Working Groups of NSS. Developing actionable items for the Vision document/Annual Action Plans for NSS and monitoring them for compliance.</p> <p>(vi) To enter and validate the data supplied by various implementing agencies in the dedicated software. To enter and validate the data supplied by various Ministries in the dedicated software for review report. Preparation of details of state specific infrastructure projects as and when required by PMO. Assistance in revamping of OCMS & Performance software under NIIP. Assistance in preparation of document for other administrative work and establishment related work</p> <p>(vii) Back Office work related to drafting of the NSC Bill, 2019. Preparation of Rules related to the NSC Bill. Drafting the institutional framework for National Statistical Appraisal and Assessment Organization as envisaged. Any other work as required by the NSCS.</p> <p>(viii) Any other work within the scope of engagement</p> |
|--|---|

3.8 Junior Consultant (Statistics)

| | |
|--|--|
| Number of Positions & Place of Posting | <p>06</p> <p>03 MoSPI Offices in Delhi</p> <p>02 NSSTA, Greater Noida, Uttar Pradesh</p> <p>01 MoSPI Offices in Kolkata</p> |
| Essential Qualification | <p>(i) Master degree in Statistics / Applied Statistics / Economics</p> <p>(ii) 5 years' experience of research using large scale data, including administrative data, survey design and published at least five papers in reputed journals.</p> <p>(iii) 5 years' experience in relevant field with proficiency in MS Office and ICT tools.</p> |
| Brief Job Description | <p>(i) Analysis of existing administrative data for compilation of Index of Services Production for sub-sectors namely, Transport, Health, Education, Hotels/Restaurant, Tourism</p> <p>(ii) Compilation of base year average prices (quotation wise for urban areas and village wise for rural areas) based on comparable specification; Establishing concordance between the existing codes of the items and new codes for establishing comparability; Comparison of current inflation rates with the rates based on revised series.</p> |

| | |
|--|--|
| | <p>(iii) Provide technical assistance to the Subject Group in respect of preparing Survey Instrument, Scrutiny programmes, tabulation plan, checking of data & tables, writing of reports and undertaking co-ordination activities with other stake holders. Finalization of replies to online/offline queries related with concerned survey. Real time data validation using statistical software and GSS. Preparation of analytical papers based on survey data.</p> <p>(iv) Delineation of Digital economy (Digital SUTs)/ Preparation of National Balance Sheet.</p> |
|--|--|

3.9 कनिष्ठ परामर्शदाता (हिंदी)

| | |
|--|---|
| Number of Positions & Place of Posting | 01 MoSPI Offices in Delhi |
| Essential Qualification | <p>(i) भारत सरकार के केंद्रीय सचिवालय राज भाषा सेवा सवर्ग से हाल ही में सेवानिवृत्त उपनिदेशक/ सहायक निदेशक/ वरिष्ठ अनुवाद स्तर के अधिकारी अथवा समकक्ष</p> <p>(ii) भारत सरकार की राजभाषा नीति के कार्यान्वयन तथा अनवाद एवं इसकी जांच(Vetting) संबंधी समस्त कार्य का अनुभव।</p> |
| Brief Job Description | भारत सरकार की राजभाषा नीति के कार्यान्वयन तथा अनवाद एवं इसकी जांच(Vetting) संबंधी समस्त कार्य। |

3.10 Senior Consultant (National Accounts)

| | |
|--|--|
| Number of Positions & Place of Posting | 02 MoSPI Offices in Delhi |
| Essential Qualification | <p>(i) Master degree in Statistics / Economics / Commerce</p> <p>(ii) 7 years' experience in relevant field with proficiency in MS Office and ICT tools.</p> |
| Brief Job Description | Collection of Annual Reports of Autonomous Bodies, Analysis of accounts of Autonomous Bodies and preparation of various macro-economic aggregates. |

3.11 Chief Consultant (National Accounts)

| | |
|--|--|
| Number of Positions & Place of Posting | 01 MoSPI Offices in Delhi |
| Essential Qualification | <p>(i) Chartered Accountant</p> <p>(ii) 10 years' experience in corporate sector accounts.</p> |
| Desirable Qualification | Proficiency in using MS office and other ICT tools, Familiarity with MCA(AOC-4 / XBRL / INDAS / Taxonomy) |
| Brief Job Description | Preparation of Financial Account from MCA data in consonance with other Accounts and examination of feasibility of producing Revaluation Accounts, Other Changes in Volume Accounts & Balance Sheets, Reviewing / establishing mapping required for different accounts and generation of accounts based on MCA database. |

4 Terms and Conditions of engagement

| | |
|---|---|
| Age limit | Candidates applying for Young Professionals should be below 35 years of age as on 1st July 2020. The maximum age limit for the consultants would be 65 years. However, consultants beyond 65 years of age and up to 70 years of age could be engaged with the approval of CSI & Secretary, MoSPI in exceptional cases. |
| Engagement of Retired Govt. Servants as Consultants | Retired Government servant may also apply for positions of consultants. However, terms and conditions of their engagement would be governed in accordance with the relevant guidelines issued by Government of India from time to time. |
| Remuneration | <p>The range of monthly consolidated remuneration for YPs and different categories of Consultants would be as under without any yearly increment:</p> <p>Young Professionals: ₹60,000/- Junior Consultant: ₹60,000/ - ₹80,000/- Senior Consultant: ₹80,000/ - ₹1,20,000/- Chief Consultant: ₹1,00,000/ - ₹1,50,000/-</p> <p>Remuneration for retired Government servant in any of the above mentioned categories of the consultants would be Last Pay + DA Drawn-Basic Pension not exceeding ₹80,000/- for junior Consultants, ₹1,20,000 for Senior Consultants and ₹1,50,000 for Chief Consultants.</p> |
| Annual Increase | For YPs an annual increase of ₹5000/- per month in the remuneration may be granted subject to satisfactory performance and fulfilling other terms and conditions. |
| Entitlement of Allowances | These are consolidated emoluments and no other allowances viz. DA, Accommodation, Residential Phone, Conveyance /Transport, Personal Staff, Medical reimbursement, HRA and LTC etc. would be admissible |
| Admissibility of Travelling Allowance (TA)/Daily Allowance (DA) | TA/DA will not be admissible either for joining or on expiry of the contract or attending selection process etc. However, after selection/recruitment while travelling inside the country in connection with the assigned work during the period of the consultancy, TA/DA would be allowed. YPs, Junior Consultants and Senior Consultants would be entitled for reimbursement of TA & DA as per entitlement of officers of level 10 in pay matrix of 7th CPC in Government of India. Chief Consultants would be entitled for reimbursement of TA & DA as per entitlement of officers of level 12 in pay matrix of 7th CPC in Government of India. |
| Tax Deduction at source | Remuneration to YPs and Consultants will be paid as professional services and Income Tax or any other tax liable to be deducted, as per the prevailing rules, will be deducted at source before effecting the payment, for which the MoSPI will issue TDS Certificates as applicable. |
| Period & Nature/scope of Engagement | YPs and Consultants will be appointed purely on contractual basis for an initial period of one year which can be extended further for a maximum period of three years, one year in one stretch by the competent authority, depending on the performance of YPs & Consultants and need of the concerned Division/Department. Brief job description mentioned against each of the position is indicative in nature and job role may change in accordance with need of the concerned Division. |
| Termination of Contract | The appointment of YPs and Consultants will be temporary in nature and either party may terminate contract by giving one month's notice without assigning any reason for it. |

| | |
|---|--|
| Leave | YPs and Consultants will be entitled for 12 days leave in a calendar year on pro-rata basis. Therefore, YPs & Consultants shall not draw any remuneration for absence period beyond the entitled leave in a year. Un-availed leave in a calendar year will lapse and will not be carried forward to the next calendar year. A female YP or Consultant would be entitled for maternity leave as per provisions contained in Maternity Benefit (Amendment) Act 2017 and communication No. S-36012/03/2015-SS-1 dated 12th April, 2017 issued by the Ministry of Labour & Employment. |
| Working hours | Normal working hours would be Monday to Friday as per stipulated office hours except designated holidays by Government of India. However, if work exigencies required, the YPs & Consultants may be required to attend office on Saturdays, Sundays and designated holidays by controlling officer without any additional remuneration and allowances/compensation. |
| Confidentiality | YPs and Consultants may not, except with the prior approval of competent authority in writing, in the bona-fide discharge of duties, publish a book or research paper or a compilation of articles or participate in a radio/TV broadcast or contribute an article or anonymously or pseudonymously in the name of any other person, if such book, article, broadcast, uses any information that he/she may gather as part of this assignment. During the period of engagement with MoSPI, the YPs & Consultants would be subject to the provisions of the Indian Official Secret Act, 1923 and will not divulge any information gathered by his/her during the period of his/her engagement to anyone who is not authorized to know. The YPs and Consultants engaged by the MoSPI shall in no case represent or give opinion or advice to others in any matter which is contrary to the stated position of Government of India. Any violation may lead to discontinuation of engagement. |
| Use of Name, Emblem or Official Seal of MoSPI | The YPs and Consultants shall not advertise or otherwise make public for purposes of commercial advantage that he/she has a contractual relationship with MoSPI, nor shall the YPs & Consultants, in any manner whatsoever, use the name, emblem or official seal of MoSPI, or any abbreviation on the name of MoSPI, in connection with its business or otherwise without the written permission of MoSPI. |
| Police Verification | Police verification of the selected YPs and consultant shall be done as per the latest instruction issued by MHA. In case negative police verification is received, the contract of YP/individual consultant shall cease to exist with immediate effect without any notice. |
| Pre-engagement Training/orientation | YPs and Consultants are liable to undergo an orientation training of 5 days before joining by the concerned division/NSSTA |
| Revision of Terms& Conditions of Engagement | Notwithstanding any provision of this advertisement, where it is necessary to do so, the Ministry may revise any of Terms and Conditions of engagement of YPs and Consultants. |
| Legal provision | All disputes are subject to Delhi jurisdiction only. |